

CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REGULAR MEETING
November 21, 2022 - 7:00 P.M.

The meeting was called to order by Chair Wittenberg at 7:00 p.m. Declaration of Quorum – Members present: Vern Wittenberg, Jill Nelson, Scott Abel, Dudley Wishard, Vanessa Gustafson, Randy Bodensteiner, and Corey Petterson Absent: None. Also present: Principal Tharaldson, Superintendent Ryan Grow, Principal Josh Tharaldson, staff and community members

- 3 **Community Comments** – A comment was made about possible concession products
- 4 **Spotlight on Education** – Supt Grow showed a power point presentation of activities since the last board meeting. Ms Johnson shared comments regarding the National FFA trip to Indiana.
- 5 **Approval of Agenda** – MMS Petterson/Gustafson to approve agenda and addendum, adding items 10.6-10.8, as presented. MCU.
- 6 **Approval of Minutes from Previous Meeting** – MMS Bodensteiner/Gustafson to approve minutes as presented. MCU.
- 6.1 10/17/22 – Regular Meeting
- 6.2 11/16/22 – Special Meeting
- 7 **Informational Items**
- 7.1 **Principals Report** –Principal Tharaldson presented the report, and discussed the following items: A) **PLCs** – The PLC process was reviewed. B) **Science Conference** – Two CG teachers attended the conference. An overview was given. C) **Creativity Festival** – Twelve 5th grade students will attend and participate in the upcoming festival, held at BSU on 11/23/22. D) – **Veteran’s Day Program** – The program was rescheduled to 11/14/22, due to weather, and was a great program. Special thanks to the Clearbrook American Legion & Clearbrook American Legion Auxiliary, as well as the CG Music Department for their help to make the program such a success. E) – **Substitute Teachers** – The program through Teachers on Call was reviewed. Teachers on call has helped fill our substitute needs immensely this year. F) **Parent-Teacher Conferences** – These were held last week on Tuesday evening & Thursday afternoon.
- 7.2 **Superintendent Report** – Supt. Grow discussed the following items: **1) Personnel** – A) **Coaches** – Tammi Ehlers (JH GBB), Melissa Larson (Asst GBB), and Lindsey Samson (Head GBB). B) **Cheerleading Advisor** – Sheray Torgerson C) **Open Positions** – FT Custodian and extra-curricular bus drivers. **2) Educational** – A) **100% Graduation Rate Initiative** – John Eggers dropped off materials for our 4th grade class. B) **2nd Quarter** – The new quarter started on 11/7/22. C) **Parent/Teacher Conferences** – These were held on November 15th & 17th. **3) Legislative** – A) **New Session** – This will start in January B) **Surplus Funds** – It is expected that educational organizations will receive some of the state’s surplus money, but it will be associated with new mandates & provision. 4) **Financial** – A) **Work Session** – A work session in the earlier part of December was suggested regarding future funding and needs. It was advised having Ehlers as part of the conversation would be helpful. B) **ESSER** – We are in the process of budgeting for the individual ESSER funds. **5) Building/Grounds** – A) **Silent Bids** – We received silent bids from 3 different individuals for the equipment/furniture we posted for sale. B) **Scoreboard Donation** – We received a \$28,000 donation from TEAM to go towards the new scoreboards in the main gym. The donation was processed in November & will be listed on next month’s donation worksheet. C) **Scoreboards/Shot Clocks** – Mr. Schafer is finalizing the design & costs of the new scoreboards, as well as shot clocks. It is our intent to have them installed prior to gym floor being revitalized.
- 7.3 **Committee Report** – None
- 7.4 **Enrollment Report** – Enrollment numbers as of 11/15/22 for Pre-K thru 12th were 531 vs 518 at this time last month.
- 8 **Consent Calendar** – MMS Gustafson/Petterson to approve Consent Calendar as presented. MCU.
- 8.1 Approval of Bills Presented – All Funds
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| Payroll Expense Checks and Checks Written between Board Meetings: | 70903-70959/Wires |
| Payroll Checks/Direct Deposit | No Checks-All Direct Deposit |
| November Bills | Voucher Numbers: 65424-65558 |
| | Check Numbers: 70960-71018 |
- Total Payroll/Expense Checks Approved: \$970,396.22
- 8.2 Approval of Electronic Transfers and Other Banking Transactions
- 8.3 Approval of Treasurer’s Report
- 8.4 Accept/Approve Donations
- 8.5 Student Activity Report
- 9 **Old Business** – None
- 10 **New Business**
- 10.1 **Consider Accepting the Resignation of Dallas Lee as Custodian** – MMS Wittenberg/Abel to accept. MCU.
- 10.2 **Consider Hiring Lindsey Sampson as Head GBB Coach for the 22-23 Season** – MMS Gustafson/Wishard to approve. MCU.
- 10.3 **Consider Approving the Revised Emergency Action Plan** – Supt Grow reviewed the plan. No action taken tonight. Item will be brought back to the next meeting. MMS Wittenberg/Bodensteiner to table until December meeting. MCU.
- 10.4 **Weather Cancellation Procedures** – Chair Wittenberg reviewed the procedures. Discussion was held.
- 10.5 **Consider Setting the School Board Meeting Dates for January & February** – MMS Wittenberg/Abel to set dates as listed below. MCU.
- January Meeting – Monday, January 23, 2023 at 7:00 p.m.
- February Meeting – Monday, February 27, 2023 at 7:00 p.m.

- 10.6 **Consider Hiring Melissa Larson as the Assistant GBB Coach for the 22-23 Season**– MMS Nelson/Wittenberg to approve. MCU.
- 10.7 **Consider Hiring Tammie Ehlers as the JH GBB Coach for the 22-23 Season**– MMS Bodensteiner/Nelson to approve. MCU.
- 10.8 **Consider Hiring Sheray Torgerson as the Cheerleading Advisor for the 22-23 Season**– MMS Wittenberg/Gustafson to approve. MCU.

11 **Community Questions to the Board of Education Regarding Agenda Items** – A question was asked about Title IX and cheerleading.

12 **Action Items for November**

- 12.1 Emergency Action Plan
- 12.2 Packets for “E-Learning”
- 12.3 Baseball/Softball

13 **Future Meetings**

- 13.1 Regular School Board Meeting on Monday, December 19, 2022, at 7:00 p.m.
- 13.2 Truth in Taxation Meeting on Monday, December 19, 2022, at 7:00 p.m.

14 **Closed Meeting** – MMS Abel/Wittenberg to close meeting at 8:43 p.m. pursuant to MN Statute 13D.05, Subd. 3(a) for the Superintendent Evaluation. MMS Petterson/Wishard to reopen meeting at 9:21 p.m.

15 **Adjournment** – MMS Nelson/Wittenberg to adjourn at 9:21 p.m. MCU